

**INFORMATION TO THE DATA SUBJECT WITH REGARD TO THE RECEIVING AND
PROCESSING OF PERSONAL DATA**

provided by the operator to the data subject in receiving of personal data from the data subject

The Operator hereby, in accordance with Article 13 (1) and (2) of Regulation 2016/679 of the European Parliament and of the Council of 27 May 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter as the "**Regulation**") **provides the Data Subject** providing its personal data to the Operator with **following information:**

Identity and contact details of the Operator:

The Operator is the company RD services, s.r.o., established at Važecká 2319/2, 040 12 Košice, Company registration number: 50 176 749, registered in the Commercial Register of District court Košice I, section: Sro, insert no.: 38553/V, statutory body: Radovan Olejár, executive manager, e-mail address: info@prestige-sk.eu, phone number: +421950454501

Identity and contact details of Operator's representative:

The Operator's representative has not been established.

Contact details of responsible person:

Has not been established.

Purposes of the processing of personal data of the Data Subject:

Purposes of the processing of personal data of the Data Subject are:

- a) processing of accounting documents
- b) database of clients and contractors for the purposes of concluding and performing the contracts
- c) archiving of documents in accordance with the legislation
- d) protection of Operator's property, protection of public order, protection of health and property of third parties

Legal basis for the processing of personal data of the Data Subject:

The legal basis for the processing of Personal Data of the Data Subject, depending on the specific personal data and the purpose of its processing, shall be the consent of the Data Subject to the processing of personal data, compliance with a legal obligation by the Operator, performance of the contract by the contractual party, which is the Data Subject and the legitimate interests of the Operator as well.

Specification of legitimate interests monitored by the Operator or a third party:

Not applicable

Recipients or categories of recipients of personal data:

The recipient of personal data of the Data Subject will be or at least may be **(i)** the statutory bodies or members of the Statutory Bodies of the Operator and **(ii)** the employees of the Operator **(i)** the business representatives of the Operator and other persons cooperating with the Operator in performing of the Operator's tasks. For the purposes of this document, any natural person performing a dependent work for the Operator under the employment contract or a part-time agreements performed outside the employment relationship, will be considered as the employees of the Operator.

The recipient of personal data the Data Subject will also be the co-operators of the Operator, its business partners, suppliers and contractors, in particular: the accounting company, the legal service provider, the company providing professional and other consulting to the operator.

The tax office and other state authorities will also be the recipients of personal data in statutory cases.

Information on the intended transfer of personal data to a third country:

Does not take place.

Retention period of personal data:

Personal data shall be retained in accordance with the legislation for the period necessary for the purposes of performance of the contract and its subsequent archiving.

Lesson on the existence of relevant rights of the Data Subject:

The Data Subject has, inter alia, the following rights:

- a) **the right of access by the data subject under Article 15 of the Regulation,**
- b) **the right to rectification under Article 16 of the Regulation,**
- c) **the right to erasure of personal data (so-called "the right to be forgotten") under Article 17,**
- d) **the right to restriction of processing of personal data under Article 18 of the Regulation,**
- e) **the right to comply with the notification obligation under Article 19 of the Regulation,**
- f) **the right to data portability under Article 20 of the Regulation**
- g) **the right to object under Article 21 of the Regulation**
- h) **the right to automated individual decision-making, including profiling under Article 22 of the Regulation**

Information on the right of the Data Subject to withdraw consent to the processing of personal data:

The Data Subject has right to withdraw its consent to the processing of personal data at any time, without prejudice to the lawfulness of the processing of personal data based on the consent granted prior to its withdrawal. The right to withdraw consent to the processing of personal data may be done by the Data Subject in a written form to the address of the Operator registered as its registered office in the Commercial Register at the time of withdrawal of consent to the processing of personal data or in electronic form by electronic means.

Information on the right of the Data Subject to submit a complaint with the supervisory authority:

The Data Subject has the right to submit a complaint with the supervisory authority, in particular in the Member State of its common residence, place of work or at the place of the alleged infringement, if considered that the processing of personal data of the Data Subject is contrary to the Regulation, and this all without prejudice to any other administrative or judicial remedies.

Information on the existence / non-existence of the obligation of Data Subject to provide personal data:

The Operator informs the Data Subject that the provision of personal data of the Data Subject is not a statutory or contractual requirement, or a requirement that is required to conclude an agreement with the Operator. The Operator informs the Data Subject that the Data Subject is not obliged to provide personal data nor to give consent to its processing. As a result of the failure to provide personal data and/or the failure to not giving the consent to the processing of personal data, the Operator will not process personal data and this personal data will not be used for the purposes listed in paragraph D. of this document.

Information related to automatic decision-making, including profiling:

Not applicable